



## Documentation Checklist for Port of Brighton Entry

	Yes / No
<b>1. Port Approval</b>	
• Endorsed Berth /Spot User Agreement	
• Endorsed Payment Advice and Payment in Full	
<b>2. Pre-Arrival Information</b>	
• Last 10 Ports of Call	
• Crew List & Passenger List	
• Any Ship-to-Ship activities within the 2 months	
• Maritime Declaration of Health	
• LABIDCO Health Declaration for Vessel (COVID-19 measure)	
• Pratique Clearance issued by Local Port Health Officer (Non-Droghing Vessels)	
• Dangerous Goods Declaration	
<b>3. Ship Particulars</b>	
• Certificate of Registry	
• Certificate of Droghers & License to Navigate coastwise	
• International Tonnage Certificate	
• International Load Line Certificate	
• Certificate of Class	
• Certificate of Fitness	
• Certificate of Insurance	
• Intertanko Chartering (Q88) (Chemical Tankers)	
<b>3. Cargo Information</b>	
• Bill of Lading	
• Cargo Manifest	
• Stowage plan	
• Certificate of Inspection for lifting, rigging gears (ship/shore crane)	
• Insurance and operator certificates – Shore crane. forklifts	
• Port approved Heavy Lift plan for cargo > 40 mt	
• Customs Approval Letters	
• Method Statements, Risk Assessment, Job Hazard Analysis	
<b>Documentation to be available on-board vessel</b>	<b>Yes / No</b>
• Valid International Ship Security Certificate	
• International Oil Pollution Prevention Certificate	
• Garbage Record Book	
• Ship Security Plan	
• Last Port State Control Report	